



## Walton County Planning and Development Services

842 State Highway 20 East, Suite 110  
Freeport, FL 32439  
Phone 850-267-1955  
Facsimile 850-622-0023

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### Clearing Permit Application

**Clearing** – Any land alteration activity causing soil disturbance utilizing any tracked or wheeled mechanical equipment including the following activities: removal of vegetation, dredging or filling of wetlands for which state and federal permits have been obtained, construction of driveways and culvert installation or removal of soil.

**Additional requirements for properties located in the Point Washington Neighborhood Plan area:** No property owner, builder, contractor, landscaper, business, firm or other legal entity shall remove, destroy, or damage a protected tree located in the Point Washington Neighborhood Plan area without first obtaining a clearing permit from Walton County Planning and Development Services. The term “protected tree” means any Live Oak (*Quercus virginiana*), Southern Magnolia (*Magnolia grandiflora*) or Long Leaf Pine (*Pinus palustris*) with a diameter at breast height of eighteen (18) inches or more.

Parcels located in Large Scale or General Agriculture and are 1 acre or greater may be exempt from a clearing permit for the following use: Single Family Dwelling, Agricultural and Silvicultural use.

### APPLICATION INSTRUCTIONS

1. Fill out application completely and submit to Planning and Development Services.
2. Walton County Planning and Development Services have up to ten (10) working days to review the completed application and attachments. If the application is not entirely complete, then the applicant will be notified that their application has been placed on hold until the requested additional information is furnished.
3. A Land Clearing Permit by itself does not authorize any other development activity. A building permit and perhaps a development order must be obtained prior to the start of any structure or development.
4. Failure to address or maintain any requirements will result in Code Enforcement action.

### SUBMITTAL CHECKLIST

- Survey showing property boundary lines, existing easements, rights-of-way, flood zone, wetlands, mean or ordinary high water line boundary, and all required buffers.
- Site plan (which may be shown on the above survey) clearly demonstrating the limits of clearing, wetland buffers, shoreline protection buffers, staging areas, etc.
- Provide a NPDES permit and Stormwater Pollution Prevention Plan for clearing that will result in greater than 1 acre of disturbance. **Lots with less than 1 acre of disturbance, the applicant or contractor will need to provide a statement or plan that details the proposed erosion and sedimentation controls that will be utilized on the site.**
- Provide a culvert permit from Public Works or driveway connection permit from FDOT if no access currently exists.
- Provide a copy of all applicable state and federal permits.

Copy of deed.

Review fee \$25.00 – payable to Walton County

### APPLICANT

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email: \_\_\_\_\_

### PROPERTY INFORMATION

Parcel Identification Number(s): \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Lot: \_\_\_\_\_; Block: \_\_\_\_\_; Subdivision: \_\_\_\_\_

Date of Plat: \_\_\_\_\_ Book: \_\_\_\_\_ Page: \_\_\_\_\_

Parcel Size (in acres): \_\_\_\_\_; Total amount of clearing requested (in acres): \_\_\_\_\_

Driving Directions to Site from nearest major intersection:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### CONTRACTOR

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email: \_\_\_\_\_

#### Purpose of clearing the property (check one):

Do you currently have an active building permit application?  YES  NO

Single-family dwelling as sole use of property (multifamily units/commercial uses require a development order)

Other (please specify the purpose of the clearing application)

\_\_\_\_\_  
\_\_\_\_\_

**FLORIDA STATUTES 837.06 – FALSE OFFICIAL STATEMENT**

Whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor of the second degree, punishable as provided in s. 775.082 or s. 775.083 .

I have read and understand all the information provided in this application, the requirements listed within the application, and agree to provide the necessary information requested by Walton County. The information I have provided on this application is true and correct to the best of my knowledge.

Applicant's Signature

Printed Name

Date

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me by:

Physical Presence

- OR -

Online Notarization

This \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,

By \_\_\_\_\_, as \_\_\_\_\_,

for \_\_\_\_\_.

(SEAL)

\_\_\_\_\_  
Signature of Notary Public

\_\_\_\_\_  
Name of Notary Typed, Printed or Stamped

Personally Known

Produced Identification

Type of Identification Produced:  
\_\_\_\_\_