



Walton County

Board of County Commissioners Meeting

Action Items

Tuesday, August 24, 2021

9:00 AM

South Walton Annex Board Room

COMMISSIONER ATTENDANCE

OPENING COMMENTS

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND INVOCATION

RECOGNITION OF GUESTS

[21-1329 - Pdf](#)

Recognition of Tyler Wilson for Outstanding Patriotism

CALL TO ORDER

CONSIDER ADDITIONS/DELETIONS - *Approved*

[21-1275 - Pdf](#)

Additions:

Consent Agenda

Add #1 - (21-1390) Request to approve and authorize the Chairman to sign the satisfaction of SHIP mortgage for Jennifer M. Bell

Deletions:

Administration

#36 - (ASF-046) Bill Imfeld, Economic Development Alliance - Request approval to prepare and submit a joint application for Triumph Grant funding to facilitate the second phase of water and sewer along US 331

TDC

#46 – (21-1324) Keep America Beautiful Update

APPROVAL OF AGENDA WITH ADDITIONS AND/OR DELETIONS - *Approved*

PUBLIC COMMENTS

Please limit comments to three minutes or less on agenda items only

ITEMS REMOVED FROM THE CONSENT AGENDA FOR FURTHER DISCUSSION

APPROVAL OF CONSENT AGENDA - *Approved*

Clerk's Items:

1. [21-1277 - Pdf](#) Approve Expenditure Approval List (EAL)

2. [21-1278 - Pdf](#) Request to approve the Minutes of the August 10, 2021 Regular Meeting and the August 13, 2021 Emergency Meeting (Tropical Storm Fred)

Administrative Items:

3. [21-1279 - Pdf](#) Request to approve and authorize the Chairman to sign the August 24, 2021 through August 31, 2021 COVID Local State of Emergency Resolution (Mary King)
4. [21-1276 - Pdf](#) Request approval to surplus items for various BCC departments (Melissa Thomason)
5. [21-1299 - Pdf](#) Request to approve and authorize the Chairman to sign a Resolution Authorizing the County Administrator to Execute Certain Recurring Grant Agreements and Modifications (Jeff Goldberg)
6. [21-1322 - Pdf](#) Request approval to award ITB 021-029 for Little Redfish Bridge Material to the sole bidder, Conecuh Bridge & Engineering, Inc. in the amount of \$151,456.63 (Wilmer Stafford/Cindy Price)
7. [21-1332 - Pdf](#) Request approval to advertise an Invitation to Bid (ITB) for pest and weed control and fertilizing services for specific athletic fields and park grounds as specified in the scope of services (Shane Supple)
8. [21-1217 - Pdf](#) Request to appoint Micah Davis to the vacant Tourist Development Council Seat 8 (Dede Hinote)
9. [21-1349 - Pdf](#) Request to accept Bill Chapman's resignation from the Redistricting Committee and appoint Charlie Simmons to fill the vacancy (Dede Hinote)
10. [21-1351 - Pdf](#) Request to approve and authorize the Chairman to sign the satisfaction of SHIP mortgage for Rodney and Era Ferriera (Clay Adkinson)
- Add #1** [21-1390 - Pdf](#) Request to approve and authorize the Chairman to sign the satisfaction of SHIP mortgage for Jennifer M. Bell (Clay Adkinson)

Budget Amendment Resolutions/Transfers:

Agreements/Contracts:

11. [21-1298 - Pdf](#) Request to approve and authorize the Chairman to sign Amendment No. 2 to the Memorandum of Agreement with the Economic Development Alliance, Inc. to participate in the funding of the construction of a US 331 turn lane at the Woodlawn Industrial Park plus 1800 feet of paving required by the Florida Department of Transportation (Bill Imfeld)

12. [21-1297 - Pdf](#) Request to approve and authorize the Chairman to sign a Countywide Interlocal Fuel Agreement between Walton County Board of County Commissioners, Walton County Sheriff's Office and Fire Rescue, South Walton Fire District, Walton County School District and the Cities of DeFuniak Springs, Paxton, and Freeport to allow each party to share fuel resources (Jeff Goldberg)
13. [21-1306 - Pdf](#) Request to approve and authorize the Chairman to sign the Exercise of Third Option to Renew the Agreement for Cremation/Final Disposition of Indigent/Unclaimed Deceased with Clary-Glenn Funeral Homes, Inc. (Mary King)
14. [21-1314 - Pdf](#) Request to approve and authorize the Chairman to sign the Exercise of Third Option to Renew the Agreement for Cremation/Final Disposition of Indigent/Unclaimed Deceased with Davis-Watkins Funeral Home (Mary King)
15. [ASF-044-Pdf](#) Michele Burns, CareerSource Okaloosa-Walton - Request to approve and authorize the Chairman to sign a Partner Memorandum of Understanding between CareerSource Okaloosa-Walton and Emerald Coast Technical College for 2021-2024 (Mary King)
16. [ASF-047-Pdf](#) Michele Burns, CareerSource Okaloosa-Walton - Request to approve and authorize the Chairman to sign a Partner Memorandum of Understanding between CareerSource Okaloosa-Walton and Florida Department of Education (DOE) - Division of Vocational Rehabilitation for 2021-2024 (Mary King)
17. [21-1325 - Pdf](#) Request to approve and authorize the Chairman to sign Change Order No. 1 to the DEP Small County Solid Waste Funding Agreement SC131 (Angie Leddon)
18. [21-1312 - Pdf](#) Request to approve and authorize the Chairman to sign Change Order No. 3 to Contract No. 020-018 for CR0605 SCRAP Roadway Improvements with C.W. Roberts Contracting, Inc.; increasing the contract price \$39,843.70 and increasing the contract time 70 calendar days (Wilmer Stafford/Cindy Price)
19. [21-1333 - Pdf](#) Request to approve and authorize the Chairman to sign the exercise of the second option to renew contract 019-019 with ZIIC Outdoors LLC (Brian Kellenberger)
20. [21-1328 - Pdf](#) Request to approve and authorize the Chairman to sign Change Order No. 1 to Contract No. 021-005 Multi-Use Path on CR393 from Ridge Road to US 98 with RBM Contracting Services, LLC; increasing the contract amount \$38,248.00 and increase the contract time 47 calendar days. (Wilmer Stafford/Public Works)

21. [21-1342 - Pdf](#) Request to approve and authorize the Chairman to sign the service contract with Northwest Florida State College to provide employee training ([Nathan Kervin](#))
22. [21-1346 - Pdf](#) Request to approve and authorize the Chairman to sign the purchase and sale agreement and escrow agreement to sell 22.51 acres located in the Mossy Head Industrial Park to Thompson Tractor Co., Inc. ([Clay Adkinson](#))
23. [21-1356 - Pdf](#) Request to approve and authorize the Chairman to sign amendment No. 2 to the lease agreement with Speedee Printing, INC., d/b/a Lou Lou Beans to extend the term for one additional year ([Mary King](#))

Task Orders:

24. [21-1326 - Pdf](#) Request to approve the proposal from Dewberry Engineering, Inc. for design services for the new Choctaw Beach Fire Station Project in the amount of \$120,019.61 ([Dave Sell](#))
25. [21-1321 - Pdf](#) Request to approve and authorize the Chairman to sign EM Task Order 21-1 Professional Project Management Services for FEMA Public Assistance Disaster Recovery Consulting Services for COVID-19 with Tetra Tech for \$33,090 for services through 12/31/2021 ([Angie Leddon](#))
26. [21-1323 - Pdf](#) Request to approve and authorize the Chairman to sign Task Order No. 21-18 Professional Engineering Services for Poinciana Boulevard Roadway and Drainage Improvements with Dewberry in the amount of \$115,545.00 ([Wilmer Stafford/Cindy Price](#))
27. [21-1341 - Pdf](#) Request to approve and authorize the Chairman to sign Change Order No. 2 for Task Order 017-011 (Miramar Amalfi Beach Access) with Poly Inc increasing the task order \$87,798.56 ([Brian Kellenberger](#))
28. [21-1353 - Pdf](#) Request to approve and authorize the Chairman to sign Amendment No. 4, a no cost period of performance extension until November 30, 2021 to Tetra Tech Task Order 18-01 Professional Mitigation Project Management Services Flood Mitigation Assistance (FMA) Grant and Residential Home Elevation Process Management ([Jeff Goldberg](#))

Expenditure Requests:

29. [21-1272 - Pdf](#) Request to approve the purchase of a LG-side-by-side Refrigerator for Beach Operations in an amount not to exceed \$1,443.00 ([Brian Kellenberger](#))
30. [21-1319 - Pdf](#) Request to approve the purchase of security equipment for the Property Appraiser in an amount not to exceed \$2,997.87 ([Jason Cook](#))

- 31. [21-1320 - Pdf](#) Request to approve the purchase of new HDMI equipment for the DeFuniak Springs Boardroom at a cost not to exceed \$9,404.76 (Jason Cook)
- 32. [21-1337 - Pdf](#) Request to approve the quote from Automated Door Ways for the installation of an ADA door closure at the Walton County Courthouse in the amount not to exceed \$5,500.00 (Brad Alford)
- 33. [21-1345 - Pdf](#) Request to approve the purchase of an engine assembly for BCC# 9268 in an amount not to exceed \$4,780.00 (Brian Kellenberger)

Grant Applications:

- 34. [21-1352 - Pdf](#) Request approval to apply for Resilient Florida grants for the Old Town Santa Rosa Regional Stormwater project (Melinda Gates)

LARRY D. JONES, COUNTY ADMINISTRATOR

ADMINISTRATION

- 35. [ASF-045-Pdf](#) Bill Imfeld, Economic Development Alliance - Request approval to submit a co-application for DEO Florida Job Growth Grant Funds - *Approved*
- 36. [ASF-046-Pdf](#) ~~Bill Imfeld, Economic Development Alliance - Request approval to prepare and submit a joint application for Triumph Grant funding to facilitate the second phase of water and sewer along US 331~~
- 37. [21-1340 - Pdf](#) Request to consider a proposal from ~~Monolithic Building Systems, LLC~~ Rapidbuilt Steel Buildings for the purchase of 6.2 acres in the Mossy Head Industrial Park in the amount of \$120,000.00 (Clay Adkinson) – *Approved to enter into a contract*
- 38. [21-1315 - Pdf](#) Request approval to advertise the mobile app Request for Proposal (RFP) (Jason Cook/Kim Jones) - *Approved*
- 39. [21-1336 - Pdf](#) Request direction regarding the new Records Storage Facility (Dede Hinote/Dave Sell/Melissa Thomason) – *Approved to advertise RFP and advertise and Hold a Public Hearing to move forward funds on September 14, 2021*
- 40. [21-1339 - Pdf](#) Request from Ascension Sacred Heart to advertise a public hearing to consider renewal of an ordinance providing a levy against the hospitals within Walton County that provide indigent care to increase funding available for these services (Melissa Thomason) – *Approved to advertise and Hold a Public Hearing*
- 41. [21-1354 - Pdf](#) Request to advertise and hold Staff Public Workshops to discuss possible changes to the beach activities ordinance (Tony Cornman) - *Approved*

42. [21-1350 - Pdf](#) Request to approve the Operations Inspector Job Description (Nathan Kervin) - *Approved*

PUBLIC WORKS

43. [21-1316 - Pdf](#) Emma Grace Lane and Blakely Drew Boulevard Analysis and Recommendation (Wilmer Stafford/Cindy Price) – *Approved Public Works’ recommendation to not accept roads*
44. [21-1327 - Pdf](#) Spotted Dolphin Road Analysis and Recommendation (Wilmer Stafford/Cindy Price) – *Approved Public Works’ recommendation to accept road*

PARKS & RECREATION

FACILITIES/MAINTENANCE

OMB/FINANCE

45. [21-1296 - Pdf](#) Request approval to advertise and hold a Public Hearing to amend the FY 21 budget in the Tourist Development Fund to bring forward \$5,500,000 in TDC reserves to purchase the Mead Property, 4.88 acres on US Hwy 98 in Miramar Beach, on September 14th at 4:00 pm in the Walton County Courthouse in DeFuniak Springs (Melissa Thomason) - *Approved*

TDC

JASON CUTSHAW, INTERIM EXECUTIVE DIRECTOR

46. [21-1324 - Pdf](#) ~~Keep America Beautiful Update~~

BRIAN KELLENBERGER, DIRECTOR OF BEACH OPERATIONS

47. [21-1302 - Pdf](#) Request approval of conceptual plan for the Grayton Beach Transit Facility - *Approved*
48. [21-1305 - Pdf](#) Request approval of conceptual plan for the Eastern Lake parking lot – *Approved Conceptual Plan C*
49. [21-1301 - Pdf](#) Request to approve Task Order 21-006 for design and permitting services for the Headland Ave Public Beach Access - *Approved*
50. [21-1318 - Pdf](#) Request to approve funding from the TDC in an amount up to \$10,000.00 for the Oyster Lake Beautification Project - *Approved*

PUBLIC HEARING

51. [21-1303 - Pdf](#) Request to approve and authorize the Chairman to sign a resolution to reimpose and provide for collection of Special Assessments in the Daughette Canal Municipal Service Benefit Unit for Fiscal Year 2021-2022 (Mary King) - *Approved*
52. [21-1304 - Pdf](#) Request to approve and authorize the Chairman to sign a resolution to reimpose and provide for the collection of Fire Rescue Special Assessments for Fiscal Year 2021-2022 (Mary King) - *Approved*
53. [21-1274 - Pdf](#) Request to approve and authorize the Chairman to sign a resolution to bring forward \$3,700,000 in General Fund reserves and amend these funds into the General Fund and Capital Projects fund budgets for the purchase of the Mojo building and associated costs to prepare the building for County use (Melissa Thomason) - *Approved*

ADKINSON LAW FIRM, ACTING COUNTY ATTORNEY

COMMISSIONER BOOTS MCCORMICK, DISTRICT ONE

COMMISSIONER DANNY GLIDEWELL, DISTRICT TWO

54. [21-1335 - Pdf](#) Hannah Smith - Beach Litter/Basket Pilot Program (Brian Kellenberger) – *Approved pilot program at Grayton Beach, Brian Kellenberger will work with Hannah Smith to implement pilot program at Grayton Beach*

COMMISSIONER TONY ANDERSON, DISTRICT FIVE

55. [21-1355 - Pdf](#) Operations Inspector

VICE- CHAIRMAN MICHAEL BARKER, DISTRICT THREE

56. [21-1308 - Pdf](#) Recognition of Walton County Fire Rescue, EMS Division, three-year accreditation by the Commission on Ambulance Accreditation Services (CAAS) (Dede Hinote) – *Approved resolution recognizing accreditation*
57. [21-1309 - Pdf](#) Entry road to the Sheriff's Administration building (Wilmer Stafford) - *Approved for staff to look into entry road and bring back estimated cost at a future Board meeting*
58. [21-1310 - Pdf](#) Gaskin, Freeport and Peachcreek tower lease agreements for SLERS radio antennas (Sheriff Adkinson) – *Approved to allow Sheriff's legal council and staff to negotiate tower lease agreements and bring Back to the Board for approval*
59. [21-1317 - Pdf](#) 30A Sidewalks (Wilmer Stafford) – *Approved for Public Works to look at sidewalks and bring back a list of those that need repair*

CHAIRMAN TREY NICK, DISTRICT FOUR

CITIZEN REQUESTS

OTHER PUBLIC COMMENTS

Please limit comments to three minutes or less

PLANNING AND DEVELOPMENT SERVICES

60. [21-1311 - Pdf](#) Request to continue the Sidewalk Buyout rate at \$42.90 per linear foot (\$8.58 SF x 5-foot width) (Kristen Shell) – *Approved with the Direction for the Planning Department to bring back a plan to do away with Buyouts*

LEGISLATIVE ITEMS

QUASI JUDICIAL ITEMS

ADJOURN