



**Walton County Planning and Development Services**

**APPLICATION FOR COMPREHENSIVE PLAN/LAND DEVELOPMENT  
CODE AMENDMENT**

**(No Future Land Use Map Amendment Required)**

**Application Package Contents**

**ALL APPLICATIONS SHALL BE SUBMITTED USING THE ONLINE PORTAL**

<https://www2.citizenserve.com/waltonplanning>

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## INITIAL SUBMITTAL CHECKLIST

### APPLICATION FOR COMPREHENSIVE PLAN/LAND DEVELOPMENT CODE TEXT AMENDMENT REZONING – INITIAL SUBMITTAL WILL INCLUDE THE FOLLOWING ITEMS

If any submittals do not meet these requirements, they will not be accepted

#### Additional items may be required per LDC 1.13.00 (N)

*(Credit Cards Accepted or Check payable to Walton County)*

- Fee for Comprehensive Plan/Land Development Code Text Amendment Application: \$1,200.00
- Fee for Pre-Application meeting: \$25
- Completed Application
- Provide a strikethrough version of the proposed text changes

#### **MEETING LOCATION**

- North Walton Courthouse  
571 US Hwy 90 E  
DeFuniak Springs, FL 32435
- South Walton Courthouse Annex  
31 Coastal Centre Blvd  
Santa Rosa Beach, FL 32459
- Freeport Business Complex  
842 State Highway 20 East Suite 110  
Freeport, FL 32439

**NOTICE TO ALL APPLICANTS**

You are required to schedule a pre-application conference with Planning and Development Services prior to submittal of this application. Your application will not be processed without verification that you have attended a pre- application conference with a representative(s) of Planning and Development Services. To schedule a pre- application conference with a planner, please use the online portal (<https://www.citizenserve.com/Portal/PortalController>).

A pre-application conference was held with \_\_\_\_\_  
regarding the amendment of \_\_\_\_\_  
on this day of \_\_\_\_\_, \_\_\_\_\_.

I understand that the Board of County Commissioners must vote to approve this requested rezoning. I understand that this proposed rezoning will be subject to all applicable comprehensive plan policies and implementing land development code regulations. I understand that this amendment, if approved, does not vest the subject property for traffic concurrency or specific land use regulations and that development proposed for the subject property requires the approval and issuance of a final development permit.

**PRE-APPLICATION NOTES**

**Signature of Applicant/s:** \_\_\_\_\_

**Signature of Planner:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Project / Pre-Application #:** \_\_\_\_\_

**Applicant Information**

**Name:** \_\_\_\_\_

**If company or corporation, name of secretary or officer**

**Address:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_

**Telephone Number:** \_\_\_\_\_ **Fax Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Code/Section or Goal/Objective/Policy to be changed:** \_\_\_\_\_

**FLORIDA STATUTES 837.06 – FALSE OFFICIAL STATEMENT**

Whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his official duty shall be guilty of a misdemeanor of the second degree.

I have read and understand all the information provided in this application, the requirements listed within the application, and agree to provide the necessary information requested by Walton County. The information I have provided on this application is true and correct to the best of my knowledge.

Applicants Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Applicant's Signature

Printed Name

Date

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

BEFORE ME, the undersigned Notary Public in and for said County and State, appeared

\_\_\_\_\_, who is personally known to me or who has produced

\_\_\_\_\_ as identification, and who executed the foregoing instrument.

Given under my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Signed Name of Notary Public

\_\_\_\_\_

{Seal}

Printed Name of Notary Public

\_\_\_\_\_

Commission Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_