



Walton County Planning and Development Services

31 Coastal Centre Boulevard, Suite 100
Santa Rosa Beach, Florida 32459
Phone 850-267-1955 · Facsimile 850-622-9133 · Email: pdoutdoorap@co.walton.fl.us

47 North 6th Street
DeFuniak Springs, Florida 32433
Phone 850-892-8157 · Facsimile 850-892-8162

Special Event Application/Permit

Check One

- Activity Event Wedding

Name of Activity/Event/Wedding _____ Permit #: _____

Name of Applicant: _____

Telephone: _____ Fax: _____ Mobile: _____

Address: _____ City: _____ St/Zip: _____

Email: _____

Event Date: _____ Day of the Week: _____ Start Time: _____ End Time: _____

Applicant allowed 1 hour prior to START TIME for "Set-up" and 1 hour after END TIME for "Breakdown".

Public beach access name and location: _____

Description of event: _____

Anticipated number of attendees: _____ (Events of 100 people will require an event sponsor to provide security. Contact the Walton County Sheriff's Office @ specialevents@waltonso.org or 850-892-8186 for security per the Walton County ordinance.)

Sponsor of the event (if applicable): _____ Phone #: _____

Describe parking availability or plans: _____

Please check the following that applies to the activity or event:

___ Fire (Permit required 5-7 days before event. Contact South Walton Fire District at info@swfd.org or 850-267-1298)

___ Tent(s) ___ Chairs ___ Tables ___ Music, live or recorded (excessive noise prohibited)

Permit Fee: \$50.00

Make check payable to: **Walton County**

Mail to: Development Services Division, 31 Coastal Centre Blvd., Ste. 100, Santa Rosa Beach, FL 32459

Or contact Planning/Processing at 850-267-1955 for credit card payment.

Special Event Permit as per Walton County Ordinance 2013-04:

Any activity or event that is organized and promoted to attract, and is likely to attract a crowd of more than 50 persons to a certain place on the beach at a certain time under circumstances that are likely to interfere with the public's right of access and use of the beach or create a need for additional police, lifesaving, or other services (**Must Advise Development Services Office**); or... Any activity or event on the beach that is promoted or sponsored by commercial interests and will advertise or promote private commercial interests... **Permits are required for all weddings that are to be held on a public beach access, so as to not have more than one wedding taking place at the same time and place.**

Events over 100 people will require event sponsor to provide security. Event applicants and/or sponsors are required to clean the beach immediately after the event has been completed.

***Glass containers are prohibited on the beach. THERE ARE TO BE NO WEDDINGS WITHIN 200 FEET OF A MARKED SEA TURTLE NEST.**

Applicant Signature

Date

Development Services Staff

Date